



Washington

CITY MANAGER

\$195,000 - \$225,000

Plus Excellent Benefits

Apply by

May 26, 2024

First Review, Open Until Filled

PROTHMAN



THE COMMUNITY



Located 30 minutes north of Portland and just 5 miles east of Interstate 5, Battle Ground is a vibrant community of 21,780 tucked in the foothills of the rugged Cascade Mountains in southwest

Washington. Battle Ground is known for offering a strong sense of community and a rural living alternative within reach of the larger Portland-Vancouver metropolitan area.

Battle Ground is a growing community, and its prime location has attracted new businesses and housing developments as well as residents who desire a simpler lifestyle within reach of larger city amenities and the great outdoors. Historically, Battle Ground added most of its population during 1990 to 2010, growing from a city of 3,758 residents to 17,571.



Today, Battle Ground serves as the commercial and social hub for the larger north Clark County area. Residents and visitors enjoy an array of amenities from a movie theater and major chain stores to local pubs, craft eateries and retail establishments. The city is also home to a 13,000 square foot community center in the historic Old Town district, and a 27,000 square foot skate park ranked 2nd best in the state by the Seattle Times.

Located between the mountains and the sea, Battle Ground is surrounded by an expanse of state and regional parks, scenic rivers and lakes, open space, and farmland. The city's gateway location offers convenient nearby opportunities for hiking, fishing, camping, biking, paddle boarding, and kayaking. Mount St. Helens National Volcanic Monument and the ski slopes of Mt Hood are within a 90-minute drive. Portland International Airport serves the region just 30 minutes away.



THE CITY

Incorporated in 1951, the City of Battle Ground is a full-service city that operates under a Council-Manager form of government. The City Council is comprised of seven members elected at-large to serve 4-year terms. Each biennium the council selects one of its members to serve as Mayor and one to serve as Deputy Mayor.

The City operates on a total budget of \$85 million with a team of 98.75 FTEs. City departments include Executive, Finance, Community Development, Municipal Court, Parks & Recreation, Police, and Public Works.

THE POSITION

Working under the direction and authority of the City Council, the City Manager serves as the City's Chief Executive Officer and is responsible to plan, organize, direct and/or perform the development, management and administration of City-wide budget, policies, procedures, regulations, ordinances, and programs.

The City Manager supports the council by providing leadership, drafting policies, developing city plans, and advising on legislative decisions. The City Manager will also prepare and administer the city's budget, keeping the council informed about the financial health of the city and ensuring compliance with all relevant laws and ordinances.



In addition to these responsibilities, the City Manager serves as a crucial liaison between the City of Battle Ground and other governmental and community organizations, representing the city's interests and viewpoints.

The City Manager will manage the city's leadership team, setting goals and objectives, and ensuring the efficient and effective delivery of services. The role also involves addressing citizen inquiries and complaints as needed.

To view a full job description please view the attachment found [here](#) or visit www.prothman.com.



EDUCATION & EXPERIENCE

- A bachelor's degree in public administration, planning, business administration or a closely related field is required.
- At least five (5) years of progressively responsible senior management experience, preferably in the public sector at the local (municipal) level of government is required.
- The ideal candidate will be honest, a strong communicator, and have a track record of working well with elected officials. This person will have a good sense of finance, and strong supervision skills. The ideal candidate will be a flexible imaginative problem solver and have a strong focus on job creation.
- A master's degree in public administration, planning, business administration or a closely related field is preferred.
- Possession of a valid driver's license and insurable by the City's insurance carrier.
- City residency after appointment, unless waived by the City Council.



COMPENSATION & BENEFITS

- **\$195,000 - \$225,000 DOQ**
- Medical insurance (Regence PPO or Kaiser HMO).
- Dental insurance (Delta Dental of WA).
- Vision insurance (Vision Service Plan).
- Long-Term Disability policy.
- \$50,000 basic term life insurance policy.
- WA PERS Retirement Program (PERS 2 or PERS 3).
- Vacation accrual starts at 8 hours per month- Advance accrual rate possible for those with prior relevant public sector experience. Future increases based on years of service.
- Sick leave accrual at 8 hours per month.
- 12 paid holidays per year, plus 1 floating holiday; 2nd floating holiday after 5 years of service.
- Flexible Spending Account, Health Savings Account (with HDHP only), Aflac plans, 457 retirement program options (voluntary).



For more information on the community and City of Battle Ground, please visit:

www.cityofbg.org

The City of Battle Ground is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **May 26, 2024** (first review, open until filled). Applications, supplemental questions, resumes and cover letters will only be accepted electronically. To **apply online**, go to www.prothman.com and click on "Open Recruitments", select "City of Battle Ground, WA – City Manager" and click "Apply Online," or click [here](#). Resumes, cover letters, and supplemental questions can be uploaded once you have logged in.



www.prothman.com

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